

Chesaning Village Council Meeting Minutes
March 15, 2016

President Sedlar called the meeting of the Chesaning Village Council to order at 7:30 p.m. on March 15, 2016, in the Village of Chesaning council chambers.

Roll Call: Present- Cicalo, Lerner, Sedlar, Swartzmiller, Vondrasek, Feltman, Valentine & Ebenhoeh.
Absent – Hoover & Rowe.

Sedlar reviewed letter from Thomas Rowe informing council of his resignation due to health problems. Discussion followed regarding replacing Rowe. Mikel Navarre was the next vote getter on the previous election.

Motion by Swartzmiller, supported by Lerner to accept Tom Rowe's letter of resignation, and appoint Mikel Navarre to fill Rowe's remaining term as trustee. Motion carried.

Motion by Vondrasek, supported by Cicalo to approve the agenda. Motion carried.

Public Statement I – Statements concerning current agenda items. – None.

Consent Agenda –

Receive & file: MDNR Letter: Cole Park Improvements Grant TF-09.

Approval of the Village Council meeting minutes from March 1, 2016.

Motion by Vondrasek, supported by Cicalo to approve the consent agenda. Motion carried.

Approval of Accounts Payable \$82,833.23.

Motion by Vondrasek, supported by Lerner to approve the payment for accounts payable in the amount of \$82,833.23. Motion carried.

Motion by Vondrasek, supported by Navarre to approve the payment to Swartzmiller Lumber in the amount of \$69.40. Motion carried. Swartzmiller abstained.

Treasurer's Report- no report.

Police Department Report – Chief Wilburn provided a copy of Public Safety Report for time period February 15th to March 13, 2016.

Unfinished Business –

Mobile Food Vendor Agreement – Feltman reviewed proposed agreement. Discussion followed.

Motion by Vondrasek, supported by Lerner to approve the Mobile Food Vendor Agreement. Motion carried.

Utility Bill Consideration Request: 202 S. Wood Street - Council reviewed request for break on 3 units of sewer charges.

Motion by Swartzmiller, supported by Cicalo to give 202 S. Wood Street a break on 3 units of sewer usage. Motion carried.

New Business-

Items for Introduction/Discussion-

Collaborative Community Planning / Marketing Framework – Feltman reviewed a vision process that Feltman and Chuck Rolfe from OHM have developed. The planning process engages key stakeholders, and the public at large, to help determine the direction of the Village and prioritize future investments. This process will result in a 'Vision Plan'. The Vision Plan will provide a description of the process and expresses a clear vision for the Village, supported by specific recommendations for public improvements, private investments and strategies to elevate the economic competitiveness of the Village and increase its attractiveness as a place for business, living, and visiting.

If council is interested in moving forward with this proposal, Feltman would like to take this framework to the Chesaning Area Task Force as a recommended template for the planning process. Discussion followed. Council agreed to move forward with this proposed work plan.

Council members need to contact Feltman to let him know which SVSU class members can attend, March 21st or March 23rd.

Items for Action-

Showboat Park Ballfield Use Fees – Pursuant to previous council meeting discussions, Feltman has researched if / how other community charge for use of park facilities, specifically league and tournament use of baseball/softball fields. Feltman received a range of responses. Feltman recommends that this issue be presented to the Finance and Administration Committee for their agenda on March 28th for further discussion and a recommendation to the Village Council.

Burn Permit Request: Parks & Recreation Committee – Shiawassee Riverbank for March 19th – (March 20th backup date) -

Motion by Cicalo, supported by Vondrasek to approve the burn permit request for the Shiawassee Riverbank for March 19th with March 20th as a backup date. Motion carried.

Showboat Amphitheater Structural Evaluation Proposal – Feltman stated one of the ongoing questions has been what to do with the Showboat Amphitheater, and is the structure safe? Feltman would like to bring a structural expert in from OHM to undertake a minimal analysis to answer the safety question. Discussion followed.

Motion by Larner, supported by Cicalo to have someone come in and look at the safety aspect of the Showboat Amphitheatre. Motion carried.

Neil Pullman has shared with Feltman some ideas to reduce the size by removing the ‘wings’ of the amphitheater.

4th Street Manufacturing District Marketing - Feltman stated Chesaning has a manufacturing zoned districts and uses within the community that are a vital asset to our health and long-term sustainability. Feltman has been looking at low-cost options for marketing those properties which are currently adjacent to and zoned for manufacturing. One of the marketing ideas is to develop a “mock-up” of the available properties into a cohesive design that would convey an intent to promote the area as welcoming and conducive to small manufacturing businesses. OHM has a proposal that follows this concept. The current property owner along 4th Street is willing to partner with the Village to undertake this initiative. The cost to the Village would be \$500, and the cost to Brettrager’s would be \$500. Discussion followed.

Motion by Swartzmiller, supported by Vondrasek to approve the expenditure of \$500 and partner with Brettrager’s on the 4th Street Manufacturing District Marketing Plan. Motion carried.

Utility Bill Consideration Request – 815 W. Broad Street – 815 W. Broad Street submitted a request for consideration in adjusting their water/sewer bill. They experienced a broken outdoor faucet connection. The water was leaking out on the east side of their building. The water did not enter the sewer system.

Motion by Cicalo, supported by Larner to adjust the sewer portion of billing by removing 80 units of sewer for 815 W. Broad Street. Motion carried.

Council discussed and decided Feltman will take care of requests for water/sewer requests for billing corrections by following precedents that are in place.

Village of Chesaning & Chesaning Township Police Services and Community Parks & Recreation Agreement – Council reviewed agreement which sets the financial contribution from Chesaning Township to the Village of Chesaning in the amount of \$7,000 for the fiscal year comprising April 1, 2016 through March 31, 2017 to support the park facilities and recreational services provided to Township residents.

The Police Department Funding Agreement between the Village of Chesaning and Chesaning Township sets the financial contribution from Chesaning Township to the Village of Chesaning in the amount of \$3,600 for the fiscal year comprising April 1, 2016 through March 31, 2017 to support public safety services provided by the Village of Chesaning Police Department. The funding will assist the Village in maintaining satisfactory emergency response times in the Township and staffing costs associated with special events within the Village available to Township residents.

Motion by Cicalo, supported by Lerner to accept the Village of Chesaning & Chesaning Township Police Services Agreement and the Community Parks & Recreation Agreement. Motion carried.

Public Statement – Randy Stoddard, Chesaning Chamber of Commerce, met with Sedlar and Feltman regarding the use of office for joint venture between Village of Chesaning and Chamber of Commerce. Sedlar and Feltman stated this discussion needs to go to the Finance & Administration meeting scheduled for March 28, 2016.

Committee Reports

Infrastructure – no report.

Finance & Administration – The next meeting is scheduled for March 28, 2016 at 6:00 p.m.

DDA – Sedlar stated discussion was held on boulevard lights. DDA secured a lawn mowing bid with Sadilek Lawncare. DDA asked to have Howard D. Ebenhoeh appointed as DDA member.

Motion by Sedlar, supported by Vondrasek to appoint Howard D. Ebenhoeh as DDA member. Motion carried.

Planning Commission – Feltman stated at the 3/22/16 meeting a public hearing will be held reviewing the Site Plan for the Credit Union on W. Brady Street.

Airport – no report.

Parks & Rec – Cicalo reported they are waiting on the State of Michigan for the 5 Year Plan Update. Working on the fragmities problem at Peet Ponds. Parks & Rec reviewed the proposed River Days agenda. The next meeting is April 6, 2016.

Fire Board – Lerner reported they had 3 runs since last meeting. Fire Board spent \$14,000 on new pagers and they work great.

Mid-Michigan Waste Authority – Cicalo reported yard waste pick up begins 1st week of April. The house count for the Village is 721 homes. The next meeting is April 11th at 9:30 a.m. at Saginaw Township.

Task Force – Next meeting is 3/22/16 at 7:30 a.m.

President's Report – Sedlar reviewed committee assignments and made the following adjustments due to the resignation of Rowe and appointment of Navarre:

Infrastructure - Swartzmiller, Cicalo, Lerner
Finance & Administration – Hoover, Vondrasek, Navarre
DDA – Sedlar, Feltman
Planning Commission – Hoover, Vondrasek
Airport – Hoover, Navarre
Parks & Recreation – Cicalo, Vondrasek
Fire Board – Lerner, Swartzmiller
Mid-Michigan Waste Authority – Cicalo, Feltman
Task Force – Sedlar, Swartzmiller

Administrators Report – Feltman submitted a written report.

Feltman stated the Category A Grant hit a lull. The Village of Chesaning has been working with MDOT and Hehr International on the submission of a Category A Transportation Grant for the rehabilitation of Pearl Street and South Third Street. The grant program pays up to 80% of transportation improvement costs related to a private sector economic development project. Hehr has been experiencing growth in their sales and anticipated that additional facility development was necessary. This was the basis for the grant application. The company is reevaluating its' project and cannot commit to specific real property, personal property and employment expansion figures at this time. Work on this grant has stopped and we will wait until Hehr International has finalized their future plans.

Feltman stated there is a rumor that the Bridge is closing. Feltman stated this is not true. MDOT has not contacted the Village regarding this.

Motion by Vondrasek, supported by Lerner to adjourn the meeting. Motion carried.
President Sedlar adjourned the regular council meeting at 8:58 p.m.

Minutes respectfully submitted by Village Clerk Denise Ebenhoeh