



VILLAGE OF CHESANING
REGULAR COUNCIL MEETING AGENDA
February 5, 2019

1. Call To Order: 7:30 p.m.

2. Pledge of Allegiance

3. Roll Call

4. Approval of the Agenda

5. Public Statement I: *Limited to 1 minute*

Designated for statements concerning current agenda items

6. Consent Agenda

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion (roll-call vote) without discussion. Any person, whether Board Member, staff or public may ask that any item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.

A. Receive and File:

a.

B. Approval of the Village Council Meeting Minutes

a. Regular Meeting Minutes of January 15, 2019

C. Approval of Accounts Payable: \$133,486.87

7. Department of Public Works Report: Superintendent Trzil

8. Unfinished Business (None)

9. New Business

A. Items for Introduction/Discussion:

a. FY 2019/20 Budget Presentation

B. Items for Action:

- a. Infrastructure Committee: Village Office Site Recommendation
- b. Planning Commission: Filling Vacancy Created by Resignation of Ellen Rodman and Designating Appointment Terms for Members: President Sedlar
- c. Showboat Park Seasonal Camping Request: Councilwoman Chludil
- d. Approval of Kiwanis Club Events for Showboat Park: Sucker Tournament, 5K Run and Halloween Camping: Councilwoman Chludil
- e. Neil Pullman Request to Use Amphitheater on July 11th, 12th, 13th for Music Festival

10. Public Statement II: *Limited to 3 minutes, on any topic*

Questions requiring short, timely answers may be posed to the Board, staying within the 3-minute limit. This shall not be interpreted as a means to initiate dialog or debate.

11. Committee Reports (Village President: Committee Assignments)

- a. Infrastructure (Larner, Cicalo, Powell)
- b. Finance & Administration (Hoover, Wenzel, Chludil)
- c. DDA (Sedlar, Feltman)
- d. Chamber of Commerce Board (Hoover, Feltman)
- e. Planning Commission (Hoover, Chludil)
- f. Airport (Wenzel, Hoover)
- g. Police Committee (Sedlar, Cicalo, Chludil)
- h. Fire Board (Larner, Cicalo)
- i. Task Force (Sedlar, Powell)

12. Administrator's Report

13. Adjournment

In accordance with Public Act 267 (Open Meetings Act) individuals with disabilities requiring special assistance that are planning to attend the meeting should contact the Office of the Village Clerk for accommodations. This request must be made two (2) business days in advance of the meeting.

**The next regular meeting of the Chesaning Village Council will be held Tuesday,
February 19, 2019 in the Village Hall Council Chambers at 7:30 p.m.**

- **Call To Order: 7:30 p.m.**
- **Pledge of Allegiance**
- **Roll Call –**
Present - Chudil, Cicalo, Hoover, Larner, Powell, Sedlar, Wenzel
Abscent - None
- **Approval of the Agenda: Motion by Hoover, Supported by Larner – Motion Carried**
- **Public Statement: None**
- **Consent Agenda: Motion by Hoover, Supported by Cicalo – Motion Carried**
- **Police Department Report: Chief Wilburn**
 - A. **The Speed sign is operational again and accepting a charge. It will be deployed this week.**
 - B. **Councilwoman Chludil requests that the speed sign be posted near the park as this seems to be a high speed area.**
- **Unfinished Business: None**
- **New Business A. Items for Introduction/Discussion:**
 - a. **None**
- **Items for Action:**
 - A. **Gail Schwandt: Concerns about Police Department and Medical Marihuana Facility:**
Mrs. Schwandt addressed the council with a concern over Marijuana smell in her neighborhood and inquired if was coming from the facility on Brady St. She asked several questions regarding the current ordinance. She stated that she has been very happy with the Villages response when she has called in the past.
President Sedlar remarked that he hasn't smelled the odor in the area. Councilwoman Chludil stated that she has on the corner of Line and Brady, but the smell dissipated the closer she came to the Brady St. facility. She then wondered if the smell may be coming from a private caregiver in the area.
Mrs. Schwandt indicated that she did know of some private caregivers that have been growing in the area and wondered what the Village could do to prevent odor's coming from private caregivers, or now that recreational marijuana is now legal, anyone that grows following State law. It was explained that as it is State Law, there is very little that the Village can do in these cases.

Administrator Feltman did indicate that the Brady St. facility is being proactive and making investments in the facility to ensure that odors are contained. They have resealed the roof, added insulation, and put in new air filters.

- B. Mrs. Schwandt then asked Police Chief Wilburn about the safety and training of the Police force, especially with the recent events in the Village. Chief Wilburn explained that all officers are trained and regulated through MCOLES. The entire force has been through active shooter training, and are required to go through firearm training yearly with the State of Michigan.

 - C. **Proposal to Move Village Banking Services to The State Bank:**
Administrator Feltman suggested moving the Villages Banking business from PNC to the State Bank. The State Bank has experience with other municipalities and offer the same services with better fees for the services. He also explained that it would be good to do business with a smaller, community based bank.
Motion by Hoover, Supported by Larner to move the Villages Bank accounts from PNC to the State Bank. Motion Carried.

 - D. **Proposed Ordinance Amendments: Appointment of Treasurer and Clerk Positions**
Per a request from President Sedlar to gain the interest from the Council to move these positions to appointed positions versus elected. President Sedlar mentioned that many municipalities currently appoint these positions based on the individuals qualifications, not through the election process. President Sedlar found this would protect the Village as they would have the control to make sure that the individual would be qualified for the position.
The Council agreed to send the idea to the Finance and Administration Committee to investigate further and to develop Job Descriptions and Qualifications document.
- **Items for Action:**
 - A. **Request for a “No Left Turn” designation on M-57 at Canal St.: Councilman Wenzel**
Councilman Wenzel had citizens approach him to request for a “No Left Turn” designation on M-57 at Canal St, as the morning traffic is backing up as people attempt to turn left at this corner. MDOT would need to do a study on this corner. MDOT is currently conducting a study for putting a traffic light at the corner of Main and Broad. Many on the Board felt this would alleviate the problem, and it was decided to wait for the result on the current study from MDOT

 - B. **Set Public Hearing for FY 2019/20 Budget Proposal**
Public Hearing set for 2/19/19. Motion by Wenzel, Supported by Cicalo – Motion Carried.

G. Police Committee (Sedlar, Cicalo, Chludil) – No Meeting

H. Fire Board (Larner, Cicalo):

- 1. 10 runs since last report**
- 2. Ken Valentine recognized Chuck Sadilek for his 50 years of service on the department.**
- 3. Engine 1 is going to need to be replaced. Fire Dept. investigating.**

I. Task Force (Sedlar, Powell) – No Meeting

- **Administrator's Report:**
 - 1. Planning Commission Terms – Administrator Feltman can't find document that pertains to the term limits for those that serve on the Planning Commission. Staggered terms will be decided by President Sedlar.**
 - 2. The Council gave Administrator Feltman approval to handle requests for extenuating circumstances with utility bills.**

- **Adjournment: Motion by Hoover, Supported by Chludil to adjourn the meeting. – Motion passed at 9:07 pm.**

Minutes respectfully submitted by Village Clerk Trent Vondrasek

VILLAGE OF CHESANING
VENDOR APPROVAL LISTING
COUNCIL MEETING FEBRUARY 5, 2019

Ref#	VENDOR NAME	DESCRIPTION	AMOUNT
*	20190082 ACE HARDWARE STORE	CERAMIC HEATER	\$58.29
	20190083 Alerus Financial	employer portion of admin contrib	\$712.65
*	20190084 Amazon	SCANNER, WORK CART	\$501.88
	20190085 Beaver Research Company	supplies	\$112.08
	20190086 BLUE CROSS BLUE SHIELD OF MICH	active employees	\$20,631.42
	20190087 BLUE CROSS BLUE SHIELD OF MICH	retiree healthcare	\$1,515.31
	20190088 CARD BROS. EQUIPMENT	belt, snow blower	\$1,235.00
	20190089 CARRIE TRZIL	retiree spouse med insurance	\$790.06
	20190090 CENTURYLINK	land line phones	\$352.99
	20190091 CenturyLink - VOIP	VOIP Sept-Oct-Nov-Dec, Jan	\$2,101.35
	20190092 CHARTER COMMUNICATIONS	internet	\$209.98
	20190093 CITY OF SAGINAW	water testing	\$32.00
	20190094 Clarity Benefit Solutions	healthcare reimbursement	\$3,774.56
	20190095 Clarity Benefit Solutions	healthcare reimbursement admin fees	\$131.00
	20190096 CONSUMERS ENERGY	utilities	\$11,309.35
	20190097 DALTON ELEVATOR	cylinder rental	\$35.00
	20190098 ELHORN ENGINEERING CO.	aquadene	\$1,380.00
	20190099 GRAINGER	timecards	\$67.17
	20190100 HERITAGE TIRE & SERVICE CENTER	repair tires, mount balance tires	\$137.00
	20190101 M-57 SURPLUS	net, rope, strap	\$72.66
	20190102 M.A.A.E.	annual membership	\$200.00
	20190103 MARLENE SCHULTZ	insurance supplement	\$150.00
	20190104 MERS	retirement	\$18,514.00
	20190105 MERS	additional pay dividends	\$2,200.00
	20190106 MICHIGAN CAT	12' snow pusher	\$991.80
	20190107 ORKIN PEST CONTROL	village office	\$65.00
	20190108 PAYROLL ACCOUNT	wages, fica, suta	\$28,422.41
	20190109 PAYROLL ACCOUNT	wages, fica, suta	\$28,414.47
*	20190110 PINTOWN	MEETING	\$15.22
	20190111 QUILL CORP.	binder clips, printer ink, dust-off	\$173.35
	20190112 RS TECHNICAL SERVICES INC.	pressure transmitter	\$1,165.38
	20190113 SAGINAW COUNTY TREASURER	arraignment bill Dec 2018	\$35.70
	20190114 SAGINAW COUNTY TREASURER	chargeback foreclosures; 2015,16,17	\$2,763.96
	20190115 Shred-it	shred old documents	\$542.85
	20190116 STANDARD INSURANCE	life & disability insurance	\$322.22
	20190117 STATE OF MICHIGAN	testing - well Big Rock	\$100.00
	20190118 Swartzmiller Lumber	lumber bleachers	\$722.40
*	20190119 Timbers Bar & Grill	recreational marijuana workshop	\$23.54
	20190120 Troy Feltman	cell phone reimbursement	\$35.00
	20190121 Two Men Mowing	clear sidewalks	\$120.00
	20190122 TUPES OF SAGINAW INCORP	safety glasses, gloves,	\$178.40
*	20190123 U.S. POSTAL SERVICES	PREPAID ENVELOPES	\$2,406.45
	20190124 ULINE	trash can dome lids	\$456.52
	20190125 VERIZON WIRELESS - CELLULAR	cell phone service	\$233.45
*	20190126 ZOHIO	DATABASE	\$75.00
			\$133,486.87

* PNC credit card

--- TOTALS BY FUND ---

101 - General Fund	\$64,306.46
202 - Major Street Fund	\$3,855.06
203 - Local Street Fund	\$2,352.24
590 - Wastewater Treatment Plant	\$37,156.99
591 - Water Fund	\$15,175.38
661 - Equipment Pool	\$10,640.74
	<hr/>
	\$133,486.87

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	\$56,836.88
170.000 - General Government	\$10,765.21
172.000 - Administrator	\$1,486.79
173.000 - Former Administrator	\$150.00
228.000 - INFORMATION TECHNOLOGY	\$501.88
265.000 - Buildings & Grounds	\$720.90
301.000 - Police Department	\$6,734.23
302.000 - Former Police	\$1,798.24
441.000 - Public Works	\$9,048.67
443.000 - Former DPW Employees	\$2,528.40
456.000 - TRAFFIC SERVICES	\$189.64
536.000 - Wells & elevated storage tank	\$7,740.59
537.000 - wastewater treatment	\$20,515.77
538.000 - collect/distribution system	\$2,599.38
751.000 - Parks	\$1,661.49
800.000 - Community Building	\$65.00
820.000 - AIRPORT	\$454.95
895.000 - FLEET MAINT	\$9,688.85
	<hr/>
	\$133,486.87



Village Administrator's Report February 5, 2019

Dates To Note:

- February 6th at 1:00 pm
Verizon Equipment Meeting
- February 13th at 6:00 pm
Downtown Development
Authority Board Meeting
- February 14th at 8:00 am
Chamber of Commerce
Board Meeting

FY 2019/20 Budget Update

The final draft budget has been drafted after meeting with staff over the past several months, the Finance & Administration Committee and utilizing any feedback I have received from councilmembers as well. The budget is developed around the key projects that I have outlined with Council at previous council meetings. While the vast majority of the budget can be characterized as a simple carry forward from the current fiscal year, again...there are some key differences:

- Increased revenue from MMF licenses and tax base increases
- Increased investments in public safety
- Investment in non-motorized transportation system
- Provides funding for new Police Department garage
- Provides funding for surfacing parking lot

The Finance & Administration Committee will be meeting prior to the council meeting on February 19th so any final questions, changes, etc. can be finalized before the public hearing scheduled that night. I will be sending the Councilmembers their copy of the draft budget next week.

Showboat Park Shower Building Update

The Village is waiting for proposals from two contractors who have expressed interest in bidding on the work to repair the shower building down at Showboat Park. We were anticipating three bids, but one of the local contractors decided that he was not going to be able to do the work in a timely fashion so he backed out of submitting a proposal. At this point, the insurance adjuster is simply waiting to see where the bids come in so he can contact the MML Liability and Property Pool to recommend a settlement. Needless to say, our goal is to get the building back into operational condition prior to the camping season. I will keep you posted....

Infrastructure Committee Meeting Follow Up

The Infrastructure Committee met on January 30th with staff from OHM Advisors to review the current and proposed project list for FY 2019/20. There are two carry-over projects from previous fiscal years: MDEQ SAW Grant and the Shiawassee Riverbank Stabilization Project. In addition, OHM is working with me on the site development for the Village Office complex (police garage and parking lot resurfacing & linear park along the river). We are also preparing to submit MDOT grants for the

Lippert Components project...if they make a decision this year to locate their new facility in Chesaning. Finally, OHM is working on a couple of infrastructure projects for us this year. One is the 700 N. Main Street development. They have designed the sanitary sewer system for the business park and provided oversight during the construction of the water main and street. Second, OHM is working with my office and the DPW on identifying right-of-way improvements necessary on target streets. These are the streets that will be proposed for improvement in the next bond issuance. I am sure that the committee will report out on the meeting as well Tuesday night.

Recreational Marihuana Ordinance Draft

Gary Campbell, our ordinance attorney, has completed a draft ordinance for recreational marihuana facility development in our community. I am currently reviewing the document and have a number of questions for Gary relative to how we merge the medical marihuana facility regulations with the recreational facility regulations. I don't see any reason to have a different set of rules for one or the other. I plan to meet with Gary in the next two weeks. I am hopeful that we can finalize a new ordinance for the recreational law passed in November 2018 and a recommended amendment to the medical marihuana ordinance currently in place by the time the next Planning Commission.

Police Department Staffing

The Village has extended a job offer to Rebecca Short for the other full-time police officer position available in the department. She has accepted and we are currently working on the employment contract. Chief Wilburn is doing all of the background, setting up the required screening exams and ordering uniforms. We will introduce Ms. Short to the Council once we have finalized the contract and established a firm start date.

In addition, the Police Oversight Committee will be meeting prior to the Council meeting on Tuesday night. The primary topic is the proposed School Resource Officer position that the Village and School District have been discussing for the past several months. I will defer further comment to the Committee members who can report out at the Council meeting.

Miscellaneous Points of Interest

- I just wanted to take a moment to recognize the staff at the Department of Public Works for their phenomenal efforts to keep the public safe throughout this latest winter storm. The streets have been cleared very efficiently and in a timely manner. In addition, the crew has had to deal with a very difficult water main break at the Saginaw & Brady streets intersection. Proud to have them on our team!