



VILLAGE OF CHESANING
REGULAR COUNCIL MEETING AGENDA
March 19, 2019

1. Call To Order: 7:30 p.m.

2. Pledge of Allegiance

3. Roll Call

4. Approval of the Agenda

5. Public Statement I: *Limited to 1 minute*

Designated for statements concerning current agenda items

6. Consent Agenda

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion (roll-call vote) without discussion. Any person, whether Board Member, staff or public may ask that any item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.

A. Receive and File:

a. Ordinance Enforcement Officer Report: February 2019

B. Approval of the Village Council Meeting Minutes

a. Regular Meeting Minutes of March 5, 2019

C. Approval of Accounts Payable: \$216,091.33

7. Police Department Report: Chief Wilburn

8. Unfinished Business

a. Village Council Compensation Process: Attorney's Opinion

b. 617 N. Clark Street Status Report

9. New Business

A. Items for Introduction/Discussion: (None)

B. Items for Action:

- a. Approval of Kelly Cornford to Downtown Development Authority Board
- b. Saginaw Future Contract for Economic Development Assistance FY 2019
- c. Village/Township Police Services Agreement FY 2019/20
- d. Burning Permit Requests:
 - i. River Trail at Showboat Park: March 23rd through April 7th Time Frame
 - ii. Village Office Site: Weather Permitting & DPW Schedule Dependent
- e. Resolution 2019-02: MDOT Street Maintenance Grant Application

10. Public Statement II: *Limited to 3 minutes, on any topic*

Questions requiring short, timely answers may be posed to the Board, staying within the 3-minute limit. This shall not be interpreted as a means to initiate dialog or debate.

11. Committee Reports (Village President: Committee Assignments)

- a. Infrastructure (Larner, Cicalo, Powell)
- b. Finance & Administration (Hoover, Wenzel, Chludil)
- c. DDA (Sedlar, Feltman)
- d. Chamber of Commerce Board (Hoover, Feltman)
- e. Planning Commission (Hoover, Chludil)
- f. Airport (Wenzel, Hoover)
- g. Police Committee (Sedlar, Cicalo, Chludil)
- h. Fire Board (Larner, Cicalo)
- i. Task Force (Sedlar, Powell)

12. Administrator's Report

13. Adjournment

In accordance with Public Act 267 (Open Meetings Act) individuals with disabilities requiring special assistance that are planning to attend the meeting should contact the Office of the Village Clerk for accommodations. This request must be made two (2) business days in advance of the meeting.

**The next regular meeting of the Chesaning Village Council will be held Tuesday,
April 2, 2019 in the Village Hall Council Chambers at 7:30 p.m.**



218 N Front Street Suite A
Chesaning, MI 48616
Telephone: 989-845-3800 Fax: 989-845-2277

DATE: 03/04/2019

To; Village Council Members,

From; Gene A. Parker, Ordinance Enforcement Officer

Subject; Ordinance Report for Month of February 2019

Dear Council Members;

The following is a list of violations and compliances for the month of February 2019

- 1) 3 Inoperable vehicle violation letters sent out.
 - a) 4 vehicles have been removed.
 - b) 0 vehicles put inside.
 - c) 6 have not complied.
 - d) 1 has complied.
- 2) 0 unlawful growth letters sent.
 - a) 0 lawns cut by village.
- 3) 1 Blight/Dangerous Environment letters sent out
 - a) 1 has not complied (given 14 days to comply).
- 4) 18 sidewalks cleared by village (24-36 hours after snow)
- 5) 1 dog running loose(owner warned again)
- 6) 0 warning letter concerning an aggressive dog.
- 7) 3 Parking tickets were issued (vehicles have been removed).

8) 0 Handicap parking warning ticket issued.

Respectfully Submitted;

A handwritten signature in black ink, appearing to read "Gene A. Parker". The signature is fluid and cursive, with a large initial "G" and "P".

Gene A. Parker;

Ordinance Enforcement Officer;

Cc:Clerk

File

**Village of Chesaning
Village Council Minutes
March 5, 2019**

A. Call To Order: 7:30 p.m.

B. Pledge of Allegiance

C. Roll Call: Present – Chludil, Cicalo, Larner, Powell, Sedlar, Wenzel

Absent - Hoover

D. Approval of the Agenda – Motion by Cicalo, Supported by Larner –Motion Passed

E. Public Statement: None

F. Consent Agenda:

A. Receive and File: None

B. Approval of the Village Council Meeting Minutes

a) Regular Meeting Minutes of February 19, 2019

C. Approval of Accounts Payable: 168,113.96

Motion by Cicalo, Supported by Powell to accept Consent Agenda – Motion Passed

G. Department of Public Works Report: Superintendent Trzil – No Report

H. Unfinished Business: None

I. New Business A. Items for Introduction/Discussion:

J. a. Establishing Short-Term Parking Spots on Broad St: Councilwoman Powell

Councilwoman Powell is suggesting short term parking spots in the B1 Business District – specifically in front of the Pharmacies Downtown. Councilwoman Chludil brought up the concern of how to monitor and enforce the parking. All agreed that MDOT would need to be involved as this is their trunk line.

Administrator Feltman to look at the area with the DPW and come back to the Council with recommendations.

b. USDA Rural Development Economic Development Grant Opportunity

Administrator Feltman house discovered underutilized Grant opportunities with the State of Michigan to create business incubator space in rural areas. Up to \$500,000 may be available for communities that qualify. With these funds the Village could partner with the DDA, Chamber, and possibly the Schools to purchase office space and look at adding broadband internet with the funds.

The Council authorized the Administrator to start building the Grant Application.

Items for Action:

A .Chamber of Commerce Firework Application and Reserving Showboat Park

Motion by Cicalo, Supported by Larner to approve the reservation of Showboat Park on July 3rd 2019 fir the Chambers Fireworks Festival. Motion Passed.

b. Parking Permits for Residential Units in the Central Business District

Administrator Feltman informed the Council that parking permits have not been purchased for the reserved parking in the parking lot at Pine and Saginaw Streets. Much discussion followed on next steps and if the responsibility for the payment should come from the Landlords in the area versus the renters. It was decided that the signs will be pulled, and the Landlords in the area will be notified that going forward the parking permit fee would be their responsibility

Motion by Larner, Supported by Wenzel – Motion Passed

c. c. Village Council Compensation

President Sedlar spoke to the Council that the current compensation hasn't been raised for the Council in over 11 years, and he felt it was time to look at the issue. Councilman Cicalo felt with the amount of unfunded liability, he is against any such raise. It was discussed that a 10% raise across the board would add a total of \$1,200 a year to the budget. Administrator Feltman explained that any changes would need to be cleared with the Village's legal counsel. Motion by Cicalo to freeze compensation, no support – Motion Failed. Administrator Feltman to check with legal counsel and report back to the Council.

Public Statement II: None

d. Committee Reports

a. Infrastructure (Larner, Cicalo, Powell) – No Meeting

b. Finance & Administration (Hoover, Wenzel, Chludil) – No Meeting

c. DDA (Sedlar, Feltman) – No Meeting

d. Chamber of Commerce Board (Feltman, Hoover) – No Meeting

e. Planning Commission (Hoover, Chludil) – No Meeting

f. Airport (Wenzel, Hoover) – No Meeting

g. Police Committee (Sedlar, Cicalo, Chludil) – No Meeting

h. Fire Board (Larner, Cicalo)

5 runs since the last meeting, 33 total for the year.

i. Task Force (Sedlar, Powell)

The new elementary Principal announced that so far 84 Kindergarteners have signed up for school next year. This is a drastic increase over the last few years.

Howard Ebenhoeh thanked the Council for the MM ordinance in the past few years as it is having a positive impact on the business community and he is seeing many new families move into the area.

e. Administrator's Report:

New Television has been ordered for Council Chamber to update the presentations often given to the council.

Boathouse repairs have been awarded to Jon Dennis and the repairs should begin soon.

f. Adjournment: Motion by Wenzel, Supported by Cicalo to adjourn @ 8:30 pm est.
Motion Passed

Minutes respectfully submitted by Village Clerk Trent Vondrasek

VILLAGE OF CHESANING
 VENDOR APPROVAL LISTING
 COUNCIL MEETING MARCH 20, 2019

Ref#	VENDOR NAME	DESCRIPTION	AMOUNT
20190218	ACE HARDWARE STORE	supplies and materials	\$558.91
20190219	AMERICAN LEGION POST 212	flag	\$25.00
20190220	Bang the Table	engagement software	\$5,000.00
20190221	Beaver Research Company	releasing agent, penetrant	\$137.72
20190222	Biotech Agronomics	biosolids analysis, fecal coliform analysis	\$905.00
20190223	BLUE CROSS BLUE SHIELD OF MICH	health insurance active employees	\$16,069.51
20190224	BLUE CROSS BLUE SHIELD OF MICH	retirees health insurance	\$1,515.31
20190225	CENTURYLINK	land line phones	\$138.53
20190226	CHARTER COMMUNICATIONS	internet	\$75.00
20190227	Clarity Benefit Solutions	retiree healthcare	\$718.70
20190228	Clarity Benefit Solutions	active employee healthcare reimbursement	\$2,269.33
20190229	Consultants on Call, LLC	IT professional services	\$1,350.00
20190230	CONSUMERS ENERGY	streetlights	\$317.93
20190231	D & G EQUIPMENT INC.	bushing, bracket	\$33.65
20190232	D.D.A.	2018 TIF	\$29,605.61
20190233	Dust and Campbell, P.C.	legal services	\$590.50
20190234	ELHORN ENGINEERING CO.	el chlor	\$458.00
20190235	ETNA SUPPLY COMPANY	meter, apply credit	\$15.98
20190236	GALLS AN ARAMARK CO., LLC	defense spray, shirts,pants,handcuffs, gloves	\$725.95
20190237	GLAESER DAWES CORP.	624 Brady sewer / water leads	\$14,770.40
20190238	Granger	residential garbage pickup	\$11,962.50
20190239	HEDRICH EXCAVATING INC	sand	\$360.00
20190240	HERITAGE TIRE & SERVICE CENTER	chainsaw chain, John Deere tires, tires	\$522.89
20190241	HORGER'S FARM AND AUTO	supplies	\$365.25
20190242	LACLAIR SALES	2016 silverado - oil change	\$32.92
20190243	MCLAREN Corporate Services	pre-employment physical - Short	\$43.00
20190244	MERS	additional payment towards unfunded	\$11,200.00
20190245	MICHIGAN CAT	coolant	\$40.59
20190246	MICHIGAN CAT	rental - snow pusher 3/7 - 4/3	\$991.80
20190247	MICHIGAN MUNICIPAL LEAGUE LIAB	insurance	\$51,789.00
20190248	MICHIGAN RURAL WATER ASSOC	wastewater operations course	\$295.00
20190249	OWOSSO BOLT AND BRASS CO	ball valve, brass plug	\$68.33
20190250	PAYROLL ACCOUNT	wages, fica, suta	\$28,873.80
20190251	PETER M. BADE PLC	legal services	\$1,452.50
20190252	Premier Painting	50% DOWNPAYMENT BATH HOUSE	\$25,000.00
20190253	QUILL CORP.	shredder, calc, card file,	\$166.93
20190254	REHMANN ROBSON	accounting assistance	\$2,215.00
20190255	SELF SERVE LUMBER	batteries, supplies	\$68.63
20190256	STATE OF MICHIGAN	WASTEWATER LICENSE EXM	\$70.00
20190257	Tri County Equip	hydraulic cyclinder	\$417.66
20190258	TWO MEN MOWING	clearing/ salting sidewalks	\$790.00
20190259	UNIQUE PAVING MATERIALS	cold mix	\$2,806.72
20190260	USA BLUEBOOK	flange pack, cotter pin assort	\$826.46
20190261	VERIZON WIRELESS - CELLULAR	cell phones	\$146.99
20190262	VIEW NEWSPAPER GROUP	public hearing notice	\$97.20
20190263	Xerox	copier lease	\$207.13
			\$216,091.33

--- TOTALS BY FUND ---

101 - General Fund	\$131,400.09
202 - Major Street Fund	\$3,864.49
203 - Local Street Fund	\$11,318.64
590 - Wastewater Treatment Plant	\$35,819.48
591 - Water Fund	\$16,053.30
661 - Equipment Pool	\$17,635.33
	<hr/>
	\$216,091.33

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	\$37,331.99
170.000 - General Government	\$50,497.25
172.000 - Administrator	\$682.75
228.000 - INFORMATION TECHNOLOGY	\$6,350.00
265.000 - Buildings & Grounds	\$2,933.00
266.000 - Attorney	\$2,043.00
301.000 - Police Department	\$10,225.02
441.000 - Public Works	\$4,873.74
443.000 - Former DPW Employees	\$2,234.01
456.000 - TRAFFIC SERVICES	\$317.93
463.000 - Routine Maint	\$2,806.72
528.000 - refuse collection/disposal	\$11,962.50
536.000 - Wells & elevated storage tank	\$11,768.17
537.000 - wastewater treatment	\$27,417.66
538.000 - collect/distribution system	\$2,267.26
751.000 - Parks	\$25,836.49
895.000 - FLEET MAINT	\$16,543.84
	<hr/>
	\$216,091.33

Troy: Under the General Village Law Act, the Village council can increase council member compensation by adopting an ordinance. See the excerpt from the General Village Law Act below. Does the Village currently have an ordinance addressing compensation? If not, they should adopt an ordinance to effectuate what they want. Of course this should fully comply with notice and publication requirements.

I note that compensation of elected officials in a Home Rule city can only be addressed by the "Local Officers Compensation Commission," as defined by the Home Rule City Act.

Please let me know if you have any further questions, or would like me to draft the ordinance

64.21 Village officers; compensation. Sec. 21. The president and each trustee shall receive compensation for the performance of the duties of the office of president or trustee only as provided by ordinance. The ordinance shall specify how the compensation is determined due and paid. Except as otherwise provided by law, these officers shall receive no other compensation for services performed for and on behalf of the village during their term of office. Except as otherwise provided in this act or by other law regulating fees for services, other officers shall receive such compensation as may be prescribed by the council. History: 1895, Act 3, Imd. Eff. Feb. 19, 1895; CL 1897, 2747; CL 1915, 2618; Am. 1917, Act 51, Eff. Aug. 10, 1917; CL 1929, 1527; CL 1948, 64.21; Am. 1954, Act 160, Eff. Aug. 13, 1954; Am. 1992, Act 42, Imd. Eff. May 12, 1992; Am. 1998, Act 255, Imd. Eff. July 13, 1998

January 31, 2019

Mr. Joseph Sedlar
Village of Chesaning
1100 W. Broad Street
Chesaning, MI 48616

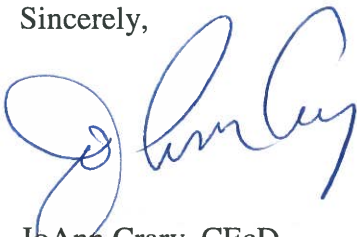
Dear Mr. Sedlar:

On behalf of the Saginaw Future Inc. Board of Directors and staff, I'd like to offer my sincere thanks to you and the Village of Chesaning for the economic development partnership that we share. Through our Agreement for Services, we have been able to provide focused and proactive economic development services to the Village of Chesaning and the entire Saginaw County area.

We have enclosed a report of the economic development services provided during 2018. Also included is an updated renewal agreement for your consideration. We would be pleased to review this information with you and your council members at your earliest convenience and discuss any special focus that you may have for 2019.

We appreciate the continued partnership that we share and look forward to working with you in the upcoming year.

Sincerely,

A handwritten signature in blue ink, appearing to read "JoAnn Crary".

JoAnn Crary, CEcD
President

cc: Steve Jonas, SFI

AGREEMENT FOR SERVICES

THIS AGREEMENT, made and entered into this ____ day of _____, 20____, by and between the Village of Chesaning, Chesaning, Michigan, and Saginaw Future Inc. (hereinafter called "SFI") presently of 515 N. Washington, Saginaw, Michigan 48607.

WITNESSETH:

WHEREAS, the Village of Chesaning desires to contract with SFI for provision of certain services involving economic development activities within the Village of Chesaning and SFI is willing to so contract; and

WHEREAS, SFI possesses certain unique qualifications to deliver the necessary services as agreed upon; and

WHEREAS, the Village of Chesaning desires that SFI provide the services set forth in the attached Exhibit A titled "Scope of Services" for a stated amount per year; and

WHEREAS, certain services contracted by the Village of Chesaning pursuant to this Agreement are a proper concern of the Village of Chesaning and are paid for in part by general Village of Chesaning funds and are services that the Village of Chesaning could otherwise perform pursuant to law.

NOW THEREFORE, IT IS HEREBY AGREED as follows:

- That Saginaw Future Inc. will provide the services set forth in the attached Scope of Services.
- That the Village of Chesaning agrees to pay Saginaw Future Inc. \$600 for 2019.

For the Village of Chesaning:

In the Presence of:

For Saginaw Future Inc.:

In the Presence of:

 JoAnn Crary
 President

EXHIBIT A
SCOPE OF SERVICES

SAGINAW FUTURE INC. (SFI) SHALL:

1. Promote and strengthen the jobs and investments of employers who are currently here, thus reducing the potential for relocation while stimulating and supporting new expansion and job growth.
2. Aggressively attract and encourage national and international business to relocate and invest in our area ensuring a diversity of components in the economic base of this county.

SAGINAW FUTURE INC. WILL PROMOTE AND STRENGTHEN EXISTING BASE JOB EMPLOYERS BY:

1. Making corporate watch calls on Saginaw County manufacturers:
 - A. To gain a clear understanding of each company's view of the local business climate.
 - B. To increase industry awareness of incentives and services available on a state and local level.
 - C. To ascertain the plans of each company and provide expansion or problem solving assistance.
 - D. To identify opportunities for new industry attraction.
2. Making critical watch call on the largest manufacturers and private employers that have corporate headquarters outside of Saginaw County in an attempt to impact decision makers.
3. Calling on the fastest growing smaller manufacturers and provide the support necessary for continued growth.
4. Providing technical assistance, incentives or referrals in areas such as financing, infrastructure grants, incentive packaging, business planning, labor training, demographics, site location and other areas of need.
5. Serving as an ombudsman to identify and address areas of concern that may impact the company's ability to expand.
6. Providing economic and market research to identify opportunities for business expansion through government contracting and subcontracting opportunities and exporting.

SAGINAW FUTURE INC. WILL HELP RECRUIT NEW CORPORATE CITIZENS BY:

1. Creating and implementing a marketing plan for the region which:
 - A. Through research, identifies specific industries or companies which would benefit from locating operations in the Saginaw region.

- B. Develops a specific strategy for direct marketing to target companies or industries.
 - C. Provides repetitive image advertising in support of the targeted marketing.
2. Establishing an action system, which will assure appropriate and prompt response and follow-up to inquiries and/or prospects.
 3. Identifying or creating specific sites for the location of new corporate citizens which meet their needs as to such factors as zoning, infrastructure, environmental concerns, utilities and transportation.
 4. Providing technical expertise in such areas as financial packaging, training, labor market data, available incentives and applicable federal and state programs.
 5. Advising local units of government regarding actions they might take to enhance their attractiveness to business.

SAGINAW FUTURE WILL PROVIDE INDUSTRIAL DEVELOPMENT LOCATION OPPORTUNITIES BY:

1. Participating with public and private organizations in the development and preparation of industrial sites and parks.
2. Participating in planning activities to improve those items related to economic development and specifically land, labor and capital issues.
3. Pursuing information on new state and federal programs that would improve economic development in Saginaw County.

POLICE DEPARTMENT FUNDING AGREEMENT
BETWEEN THE VILLAGE OF CHESANING
AND
CHESANING TOWNSHIP

This agreement sets the financial contribution from Chesaning Township (Township) to the Village of Chesaning (Village) in the amount of Three Thousand Six Hundred Dollars (\$3,600.00) for the fiscal year comprising April 1, 2019 through March 31, 2020 to support public safety services provided by the Village of Chesaning Police Department. The funding will assist the Village in maintaining satisfactory emergency response times in the Township and staffing costs associated with special events within the Village available to Township residents.

Agreement made this 7th day of March, 2019 between the Village of Chesaning and Chesaning Township.

In witness whereof, the parties hereto have subscribed their names as of the day and year written above:

VILLAGE OF CHESANING

By: _____
Joseph F. Sedlar, Jr., President

By: _____
Trent Vondrasek, Clerk

CHESANING TOWNSHIP

By: Robert Corrin
Robert Corrin, Supervisor

By: Frances M. Kukulis
Frances Kukulis, Clerk

**VILLAGE OF CHESANING
RESOLUTION NO. 2019-02**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR THE REHABILITATION AND MAINTENANCE OF LOCAL ROADS FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

WHEREAS, the Village of Chesaning is applying for \$500,000 in funding through MDOT from the Transportation Economic Development Category B Program to construct paving rehabilitation and maintenance on local roads.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village has authorized OHM Advisors, Chuck Rolfe, to act as agent on behalf of the Village to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the Village attests to the existence of, and commits to, providing at least \$250,000 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the Village commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

PRESENT:

NAYS:

ABSENT:

RESOLUTION DECLARED

ADOPTED.



Village Administrator's Report March 19, 2019

Dates To Note:

- March 19th Capital Improvement Planning Workshop-Midland
- March 19th 6:30 pm Finance & Administration Committee Meeting
- March 20th 1:00 USDA Rural Development Grant Conference Call
- March 22nd 9:00 am Community Blueprint Team Meeting
- March 26th 7:30 am Task Force Meeting
- March 27th 1:00 pm I/I Review with OHM Advisors
- March 28th 11:00 am Bang the Table software training

Village Council Compensation Process

Pursuant to the council's direction at the last meeting, I did reach out to Peter Bade, village attorney, to inquire about the legal requirements regarding village council compensation. You will find in the packet this week his response. Essentially, Pete is saying that the General Village Act permits compensation decisions through the ordinance process. I will defer to President Sedlar who has done some additional research on this issue and is prepared to discuss at the meeting Tuesday night.

MDOT Street Grant Application Request/Resolution

OHM Advisors contacted my office this past week regarding a street grant program funded by MDOT for rehabilitation and maintenance projects. This fits nicely with our asset management program and more specifically our preventative maintenance efforts. Included on the agenda is a resolution that is required as part of the application process. The grant is due by April 5th. I am proposing that we target E. Liberty Street for a crush & shape rehab and then look at other sections of street in the south-west corner of the village. I am proposing that we apply for the maximum amount, \$500,000, since we would be spending the local match, \$250,000, in our normal preventive maintenance activities as a course of action

in the approved FY 2019/20 budget. Please let me know if you have any questions or concerns about this application or the scope of work we are proposing.

Infrastructure Committee Meeting: Village Office Site

On March 14th the Infrastructure Committee members met with staff from OHM Advisors to discuss the design of our village office site and future improvements. Essentially, the members answered several tactical questions for OHM so that they can better design a comprehensive strategy for the property. While I will leave the details to the committee members discussion at the meeting on Tuesday, I will say that the design will be a phased approach. This methodology makes sense both

from a financial perspective as well as encouraging public input on the various spaces that are available for development. More to come on Tuesday night....

Committee Blueprint Team Meeting (Strategic Planning)

The initial meeting of our strategic planning team is on Friday, March 22nd. We are calling this effort a community blueprint in that we see this effort as a foundation for identifying and funding core projects that will move our vision forward to reality. I am extremely pleased to see the positive response from a demographic in our community that is not actively engaged in our (governmental) processes. I think we will get a fresh, new perspective on where we are and where we need to go to advance our family friendly vision for the future. The group will be meeting all day on the 22nd with another meeting tentatively scheduled for April 25th.

Rural Business Development Grant Application

I have a conference call scheduled with USDA Rural Development staff on March 20th to discuss the Rural Business Development grant application. One issue has come to light over the past two weeks, the grant is not due on April 25th but is really due on March 29th. The original communication to the Village was not correct. So, I am working feverishly to try and get the myriad of documents together to meet the minimum threshold for the application. The conference call will determine whether I should proceed with the application this round or wait until the next application period. I will keep you posted as I learn more from the USDA staff.

Miscellaneous Points of Interest

- *Bathroom Repairs:* The Michigan Municipal League's Property & Liability Pool authorized the low bid by Jon Dennis to perform the work on the bathhouse. I have met with Jon several times over the past week to clarify questions and make some decisions on how to proceed with the repairs. We certainly are on track to have the facility open for the camping season.
- *Burn Permit Request for Riverbank Maintenance:* The burning permit request from the DPW is for the riverbank at the village office site. They are planning to remove the scrub trees and do a general cleanup of the riverbank in anticipation of more work over the course of the summer.