



VILLAGE OF CHESANING
REGULAR COUNCIL MEETING AGENDA
January 3, 2017

1. **Call To Order: 7:30 p.m.**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Approval of the Agenda**

5. **Public Statement I:** *Limited to 2 minutes*

Designated for statements concerning current agenda items

6. **Consent Agenda**

The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one Board motion (roll-call vote) without discussion. Any person, whether Board Member, staff or public may ask that any item be removed from the Consent Agenda to be placed elsewhere on the regular agenda for discussion. All such requests will be granted.

A. Receive and File: (None)

B. Approval of the Village Council Meeting Minutes

a. Regular Meeting of December 20, 2016

C. Approval of Accounts Payable

7. **Department of Public Works Report: Superintendent Trzil**

8. **Unfinished Business**

9. **New Business**

A. Items for Introduction/Discussion:

a. Village/Chamber Community Services Building Update

B. Items for Action:

a. Chesaning Chamber of Commerce Membership Renewal Application

10. **Public Statement II:** *Limited to 3 minutes, on any topic*

Questions requiring short, timely answers may be posed to the Board, staying within the 3 minute limit. This shall not be interpreted as a means to initiate dialog or debate.

11. Committee Reports

- a. Infrastructure (Cicalo, Larner, Wenzel)
- b. Finance & Administration (Hoover, Vondrasek, Navarre)
- c. DDA (Sedlar, Feltman)
- d. Chamber of Commerce Board (Feltman)
- e. Planning Commission (Hoover, Vondrasek)
- f. Airport (Navarre, Hoover)
- g. Parks & Recreation (Wenzel, Vondrasek)
- h. Fire Board (Larner, Cicalo)
- i. Mid-Michigan Waste Authority (Cicalo, Navarre)
- j. Task Force (Sedlar, Feltman)

12. Administrator's Report

13. Executive Session

14. Adjournment

In accordance with Public Act 267 (Open Meetings Act) individuals with disabilities requiring special assistance that are planning to attend the meeting should contact the Office of the Village Clerk for accommodations. This request must be made two (2) business days in advance of the meeting.

**The next regular meeting of the Chesaning Village Council will be held Tuesday,
January 17, 2017 in the Village Hall Council Chambers at 7:30 p.m.**

Chesaning Village Council Meeting Minutes
December 20, 2016

President Sedlar called the meeting of the Chesaning Village Council to order at 7:30 p.m. on December 20, 2016, in the Village of Chesaning council chambers.

Roll Call: Present- Cicalo, Hoover, Larner, Navarre, Sedlar, Vondrasek, Wenzel, Feltman, & Powell.

Motion by Hoover, supported by Cicalo to approve the agenda. Motion carried.

Public Statement I – Statements concerning current agenda items. – None.

Consent Agenda –

Receive & file: Bike MS Letter:

- a. Michigan Department of Transportation Letter: Local Grade Crossing Surface Program & Call for Projects
- b. Chesaning Chamber of Commerce "Thank You" Letter

Approval of the Village Council meeting minutes from December 6, 2016.

Approval of Accounts Payable

Motion by Hoover, supported by Larner to approve the consent agenda. Motion carried.

Police Department Report –

Chief Wilburn reviewed the Chesaning Police Department report for the time period of November 14 to December 18, 2016.

Unfinished Business –

Water Tower Painting: Assign to Infrastructure Committee- A meeting will be set after the first of the year.

New Business

Items for Introduction / Discussion-

Old Fire Barn Roof: Replacement Estimate-

This was discussed at the Finance & Administration Committee Meeting earlier in the evening.

Motion by Hoover, supported by Navarre to get appraisals for the roof replacement and add it to the budget. Motion carried.

Items for Action -

Street / Water Improvement Project: Recommended Change Orders –

Category 003: Contract Decrease- \$23,056.75 –

Category 001: Contract Decrease- \$28,098.69 – Council reviewed recommended change orders.

Motion by Hoover, supported by Cicalo to approve the recommended change orders. Motion carried.

Audit Bid Tabulation & Recommendation –

Feltman checked references and recommended Andrews Hooper Pavlik PLC.

Motion by Hoover, supported by Larner to accept the contract for the audit bid by Andrews Hooper Pavlik PLC. Motion carried.

Resolution #14-2016 USDA Rural Development Reimbursement Request

Water System Improvement Project: \$281,339.11

Motion by Hoover, supported by Navarre to approve resolution. Motion carried.

Resolution #15-2016 USDA Rural Development Reimbursement Request

Wastewater Treatment Project: \$1,350.90

Motion by Hoover, supported by Larner to approve resolution. Motion carried.

Public Statement –

Harold Keeven, 504 Abington St., inquired about the request for abandonment of 800 Volkmer Rd.

Committee Reports

Infrastructure – No meeting. Everyone is very happy with the bridge opening.

Finance & Administration – Committee met tonight. Discussion was held on Police Chief's contract, the fire barn roof, and code enforcement for different civil/municipal infractions. Primarily sidewalks not being cleared of snow.

Motion by Cicalo, supported by Navarre to patrol and enforce codes for snow removal from sidewalks. Motion carried.

DDA – Bills were \$637.23, checking had \$643.18, and savings had \$76,158.83. They're working on replacing some lights on businesses for next year and changing decorations. They are still looking for grants.

Chamber of Commerce Board Meeting – Not attended.

Planning Commission – Special use permit was approved for Union Court Assisted Living with soil erosion, photo metric plan, and all proper permits. Site plan was approved.

Airport – Closed and set calendar for next year, and is looking for drainage maps.

Parks & Rec – Met and welcomed Wenzel to the committee. They discussed the Bbq pit, disc golf signs, and park security. No meeting in January.

Motion by Wenzel, supported by Cicalo to remove an evasive plant from path at the bird sanctuary.

Fire Board – Lerner reported there were 7 more fire runs. Brush trucks were winterized. December 26, 2016 is a full staff meeting.

Mid-Michigan Waste Authority– Not attended .Holidays will not impact trash pick-up.

Task Force – No meeting.

President's Report – Sedlar wished everyone happy holidays.

Administrators Report –Feltman submitted a written report.

Feltman asked about interest in equipment sharing with Montrose. He will make budget adjustments and draw up contracts. Budget session was set for January 24, 2017 at 7:00pm.

Motion by Vondrasek, supported by Navarre to adjourn the meeting. Motion carried.

President Sedlar adjourned the regular council meeting at 8:40 p.m.

Minutes respectfully submitted by Village Clerk Tina Powell

VILLAGE OF CHESANING
 VENDOR APPROVAL LIST
 COUNCIL MEETING JANUARY 3, 2017

Ref#	VENDOR NAME	DESCRIPTION	AMOUNT
20170001	Alerus Financial	employer portion of admin defined contrib	\$439.38
20170002	CARRIE TRZIL	retiree spouse medical insurance	\$699.01
20170003	CONSUMERS ENERGY	utilities	\$9,841.22
20170004	CONSUMERS ENERGY	streetlight split w dda	\$254.64
20170005	Ferguson Waterworks	Pipe	\$196.10
20170006	Indians Cafe	employee training	\$33.51
20170007	Joes Garage	equip pool meeting	\$23.38
20170008	John Deere Credit	gator lease	\$379.57
20170009	John Deere Credit	tractor lease	\$784.00
20170010	Lynelle Latosynski	retiree spouse medical insurance	\$884.48
20170011	MARLENE SCHULTZ	insurance supplement	\$150.00
20170012	MERS	December wages	\$14,435.69
20170013	MICHIGAN RURAL WATER ASSOC	training - electrical - Trzil	\$170.00
20170014	PAYROLL ACCOUNT	wages, fica, suta	\$27,641.78
20170015	PITNEY BOWES INC.	postage meter lease	\$117.00
20170016	QUILL CORP.	calendar, paper, envelopes	\$196.53
20170017	REPUBLIC SERVICES #237	dumpsters	\$626.69
20170018	RON NIETLING CONST.	50% down - roof	\$4,320.00
20170019	SPAULDING MFG. INC.	repair hot patcher	\$218.52
20170020	STANDARD INSURANCE	life & disability insurance	\$258.40
20170021	STAPLES CREDIT PLAN	wordperfect, calendars	\$174.56
20170022	STATE OF MICHIGAN	2017 MiDeal	\$180.00
20170023	TAPCO	curv flex marker	\$82.33
20170024	Tri-Lakes Petroleum	diesel	\$305.61
20170025	Troy Feltman	cell phone reimbursement	\$35.00
20170026	VERIZON WIRELESS - CELLULAR	cell phone service	\$205.27
20170027	WADE TRIM	sanitary sewer improv. USDA proj	\$3,931.36
20170028	ZERVAN MASONRY	concrete pads for disc golf	\$1,500.00
			\$68,084.03

--- TOTALS BY FUND ---

101 - General Fund	\$26,189.55
202 - Major Street Fund	\$2,842.31
203 - Local Street Fund	\$1,202.27
204 - Local Raised Streets	\$291.44
590 - Wastewater Treatment Plant	\$25,017.80
591 - Water Fund	\$7,509.92
661 - Equipment Pool	\$5,030.74
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	\$68,084.03

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	\$27,933.22
170.000 - General Government	\$3,792.18
172.000 - Administrator	\$512.18
173.000 - Former Administrator	\$150.00
265.000 - Buildings & Grounds	\$406.31
301.000 - Police Department	\$85.24
302.000 - Former Police	\$1,549.00
441.000 - Public Works	\$4,262.09
443.000 - Former DPW Employees	\$699.01
444.000 - Former WWTP employee	\$884.48
456.000 - TRAFFIC SERVICES	\$82.33
536.000 - Wells & elevated storage tank	\$2,900.37
537.000 - wastewater treatment	\$12,356.06
538.000 - collect/distribution system	\$5,686.63
751.000 - Parks	\$2,000.92
820.000 - AIRPORT	\$240.33
895.000 - FLEET MAINT	\$4,543.68
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	\$68,084.03



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INFO@CHESANINGCHAMBER.ORG

November 15, 2016

Dear Chamber Member:

It is time to renew your membership investment in the Chesaning Chamber of Commerce for 2017. On behalf of the Board of Directors we would like to THANK YOU for your continued support and participation. By investing in the Chesaning Chamber of Commerce, you are demonstrating your commitment to area residents, businesses and visitors who all want a vibrant, thriving community.

The Associate level dues have not changed and are, once again, \$90 per year. In addition, enclosed you will find 6 Chamber of Commerce Raffle tickets. By selling these for the Chamber, you are helping us provide a spectacular summer fireworks show and supporting other Chamber projects for the community of Chesaning. Please help us make the 2017 fireworks display something to be remembered for years to come.

This year, we are including a small **survey** with your renewal form to give all of our members an opportunity to share their vision of what the Chamber can do to help strengthen and market our community. Please take a moment while updating your membership listing to answer a few quick questions so that we can continue to offer the best options to support our members.

Good news! In 2017, we plan to pursue sponsorships for a new “Electronic Messaging Center” (LED sign) to replace our out-dated Chamber marquee by the post office. We feel that the sign will prove to be a valuable marketing tool for all of our member businesses and organizations, adding a great enhancement to the sign-usage perks that you already enjoy! Watch for more information to come soon about how your organization will benefit from this project.

We look forward to working with you in the coming year. Please join us in our efforts to make Chesaning a better place to live and work by renewing your membership today! If you have any questions or would like a visit from a committee member, please contact the Chamber office 989-845-3055.

Thank you,

Randy Stoddard
President

Chesaning Area Chamber of Commerce
MEMBERSHIP RENEWAL APPLICATION 2017

This is your current membership information. Please make corrections where necessary, sign at the bottom of this form and return it to the Chamber office.

Membership Name: Village of Chesaning

Contact Person: Troy Feltman/Donna-accounting

Mailing Address: 1100 W. Broad Street

Location Address: 1100 W. Broad Street

City, State, Zip: Chesaning, MI 48616

Phone Number: 989-845-3800

FAX Number: 989-845-2277

E-mail Address: villageadmin@villageofchesaning

Website Address:

Business Hours:

Established Year: 1847(first elections) or 1869?

Receive Newsletter by: _____ Mail _____ E-Mail _____ Both

Enclosed is my membership payment for 2017 – ASSOCIATE MEMBER AT \$90 ANNUAL

Signature _____ **Date:** _____

**Visa or Mastercard accepted. Please contact the office.
Chesaning Chamber of Commerce, PO Box 83, Chesaning, MI 48616
Phone 989-845-3055 - FAX 989-845-6006**

CHESANING CHAMBER OF COMMERCE

MEMBERSHIP SURVEY 2017

Please take a moment to share your thoughts with the Board of Directors. Fill in your answers below and return this survey to the Chamber office along with your Membership Renewal form, or separately if you wish to remain anonymous. Thank you for taking the time to let us know your opinions!

The best way for the Chesaning Chamber of Commerce to support my business or organization and the Chesaning community is: _____

I would be interested in attending additional Chamber educational or social events: (Circle all that apply)

Breakfast /Morning Coffee

Lunch & Learn

Happy Hour Social Time

Social Media Training

Website Building

Business Succession Planning

Member Open Houses

Career Day/School Outreach

Summer Member Picnic

Other: _____

We are interested in having a representative of our business run for election to the Chesaning Chamber of Commerce Board of Directors: (3 year term beginning January 2017)

Yes No Candidate: _____

(Please note, according to the Chamber By-Laws, only Gold & Silver members may run for the Board of Directors)

My business/organization is interested in providing volunteers for Chamber activities:

Yes No (Please circle event(s) you would like to be contacted for volunteer hours)

Annual Dinner

Valentine's Beer/Wine Tasting

Scrapbook Crop

Golf Outing

Town-Wide Attic Sale

Fireworks

Fall Chesaning Birthday Dinner

Football Frenzy

Owosso Poker Room

Christmas Candlelight Walk

Marketing Committee

(Please feel free to make additional comments on the back of this survey – THANK YOU!)



Village Administrator's Report

January 3, 2017

Dates to Note:

- January 4th @ 6:30 pm Parks & Recreation Committee
- January 9th at 6:30 pm Historical Society
- January 11th at 6:00 pm Downtown Development Authority
- January 12th at 8:00 am Chamber of Commerce Meeting

MID MICHIGAN WASTE AUTHORITY LITIGATION

On Tuesday, December 27th the judge made a preliminary decision on our declaratory judgement request relative to the legality of the contracts with the Mid Michigan Waste Authority. Essentially, the judge indicated that the Village's position was correct and the contracts must be approved by the Village Council (the elected body of each member) to be binding. However, he did not issue a ruling because he wanted to review the existing contracts to determine if there are "opt-in" or "opt-out" clauses that the Village may have missed along the way. He also directed our attorney, Peter Bade, to contact the Village to make sure that we can demonstrate that we have a viable, multi-year alternative to the MMWA.

Mr. Bade is providing a written opinion to Village Council relative to the status of the course case and when we can expect the written ruling from the Court. He will also outline other discussions raised by the judge at the hearing this past week. I have also contacted the service providers who have expressed an interest in providing waste collection/disposal services for Chesaning. They are updating their bid numbers. I will have them for the meeting Tuesday night.

COMMUNITY SERVICES BUILDING: UPDATE

I am planning to give a brief update on the status of the design and project budget for the proposed community services building which will house the Village and Chamber of Commerce offices as well as a community meeting room. I have met with the staff members who will be impacted by this potential facility change to discuss items/issues that either myself or the architects have missed. Several key points were raised by staff and the draft design has been altered to take these items into account. I wanted to give councilmembers an opportunity to express their thoughts before I authorize the architect to give the Village her final design and associated project budget.

SHOWBOAT PARK RIVERBANK RESTORATION

There is a significant river bank issue down at Showboat Park. The east side of the park is experiencing substantial erosion due to the Shiawassee River. If left unattended, there is a real possibility that the park will lose a portion of the road system serving the “flats” section. I have been researching various methodologies employed in other communities across the State of Michigan as well as nationally. Needless to say, the decision to use a specific technique is based upon conditions...and of course funding. I would like to call the Infrastructure Committee together to meet with members of the Parks & Recreation Committee to do a “walk through” on the sections that need immediate attention so we can develop an action strategy for 2017.

Good ideas are seldom enough to produce good public policy. Follow-through, diligence and persistence are also necessary to produce system change—often in the face of entrenched interests.
-Anonymous