



**1100 W Broad Street  
Chesaning MI 48616  
Telephone (989) 845-3800 Fax (989) 845-2277**

## **PAPERLESS BILLING ENROLLMENT**

Paperless utility billing is now available to village property owners and businesses. At this time, we cannot do paperless billing for residential tenants renting within the village.

Name \_\_\_\_\_

Service Address \_\_\_\_\_

Billing Address, if different \_\_\_\_\_  
\_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell \_\_\_\_\_

**Please enroll me in the Paperless Billing Program. I understand that my enrollment is strictly voluntary and will remain in effect until I cancel my participation in writing. I understand and agree that:**

1. I will no longer receive a paper bill delivered to my home by the U.S. Post Office.
2. I will receive my monthly Village of Chesaning utility bill at the email address I have listed below.
3. All related Village of Chesaning policies regarding my due date, late penalties and service termination remain in force and are applicable to all customers, regardless of the type of bill received. Failure to receive a paperless bill does not waive past due penalty. If necessary, shutoffs and reminder notices will be sent to my email address as well.
4. I agree to notify the Village of Chesaning immediately, or no later than the 25<sup>th</sup> calendar day of the month, if my e-mail address changes or I wish to discontinue paperless billing. Failure to change email address with the village office will not be reason to waive any penalties.
5. I understand that my electronic bill will include the Village of Chesaning newsletter and the newsletter will not be mailed to my home separately.

**Please send my monthly bill to this email address (please print):**

\_\_\_\_\_

By my signature below, I/we acknowledge and agree to the above.

Signature \_\_\_\_\_ Date \_\_\_\_\_